



## Paralympics Ireland

### Schedule of Matters Reserved for the Board

#### Business Purpose and Strategic Focus

- Approval of the organisation's mission, vision, values, aims, objectives, strategy and structure
- Changes to the organisation's mission and its Memorandum & Articles of Association
- Approval of major corporate actions
- Approving the delivery of new services or programmes
- Definition of authorities delegated to management
- Approving the cessation of delivery of existing services or programmes
- Supervision of company progress
- Setting board policy
- Approval of the organisation's strategy statements
- Approval of the Membership Agreement Finance

#### Finance

- Approval of the annual income and expenditure budget
- Setting financial authority limits is a matter for the Board
- Opening of bank accounts/borrowing money are matters for Board approval
- Approval of budgeted expenditure on a single item over €500,000
- Approval of non-budgeted expenditure on a single item over €20,000
- Multi-annual service contracts that have provided for in the annual budget and where the total value of the contract is greater than €100,000 must be approved in advance by the Board
- Investment policy and investment decisions where the sum involved is in excess of €20,000 must be reviewed by the Audit & Risk Committee and approved by the Board
- The organisation's reserves policy
- Annual audited accounts need to be approved by the Board

#### Employment

- Appointment of the CEO, evaluating and remuneration the position of the CEO
- Increases in the number of staff employed and the awarding of contracts of indefinite duration
- Employment contracts for middle and senior management grade employees



### **Board Membership and Governance**

- The position of Company Secretary is appointed by the Board and can only be removed by the Board. The Company Secretary does not have to be a member of the Board of Directors
- The Board may co-opt new board members to fill vacancies that may occur. The appointment of these new board members would be subject to ratification at the next AGM
- The establishment of sub committees of the board and setting the terms of reference of the committees
- Evaluating the performance of the sub committees of the board
- Corporate Governance policy and the code of conduct for Board members.

### **High Performance**

- Final approval of selection criteria for European and World Championships for the sports PI governs
- Final approval of selection criteria for the Irish Team for the Paralympic Games
- Final approval of team selections for the European and World Championships in the sports PI governs
- Final approval of the team selection for Irish Team for the Paralympic Games
- Final approval of Participant Rules Agreements and Policies